

# ASSAM PUBLIC SERVICE COMMISSION

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No.5PSC/Sty-9/2013-2014 (Vol.-II),

Dated Guwahati, the 1<sup>st</sup> Nov./2022

## SHORT QUOTATION

Sealed short quotations are invited affixing court fee stamp of Rs.8.25 (Rupees eight and paise twenty five) only from local Govt. approved firms for repairing and renovation works of LED sign board(Multi Coloured) with required materials on the top of the office building of Assam Public Service Commission as per specification given below.

Sl. No.	Particulars	Quantity/Size	Specification
1.	LED light	38' X 4'	Good Quality
2.	ACP Board for 38' X 4' LED Board	-	Good Quality
3.	Complete new wiring LS	-	Good Quality
4.	Timer	1 Piece	Good Quality
5.	Power Supplier	3 Pieces	Good Quality
6.	Repairing and cleaning of all letters LS	-	Good Quality
7.	Painting and repairing on Iron structure	-	Good Quality

The intending firms must submit in details their experiences in this line with various organizations.

The quotations are to be submitted to the undersigned up to **3.00 PM** of **14/11/2022** and will be opened on same day in presence of the bidders.

The undersigned has reserved the right to accept or reject any/all the quotations without assigning any reasons thereof.

This authority is not under any binding to accept the lowest price quoted by the firms. The experienced firms will be considered on the basis of past performances in this line.

Prices of materials should be stated quoting inclusive of all taxes.

For details and spot verification intending firms may visit the office of the undersigned during office hours before submitting their quotations.

**TERMS AND CONDITIONS AND LIST OF DOCUMENTS TO BE SUBMITTED WITH THE QUOTATION:**

1. PAN Card.
2. AADHAR Card.
3. Bank Accounts details
4. GST registration certificate.
5. The firm must be registered in Assam.
6. The firm should have at least three years experience in the field with any Govt. Department or PSU. Copy of experience certificate should be submitted.
7. All upto date documents relating to income tax (2020-21, 2021-22), GST (2020-21, 2021-22), and upto date trade license should be submitted.
8. The rates quoted should be inclusive of all taxes & GST.
9. **An EMD of Rs. 10,000/- (Ten thousand) in the form of Demand Draft in favour of the Secretary, APSC, Khanapara, Guwahati-22 to be submitted along with the tender documents.** No interest would be payable by the Assam Public Service Commission on the earnest money deposited, which will be refunded to the unsuccessful tenderers after awarding of the service contract to the successful bidder.
10. Tenders without EMD will be rejected.
11. The tenderer shall have to sign each and every page of the tender document. In case all pages are not signed, the bid may not even be considered for evaluation.
12. Submission of a tender by a bidder implies that he/she has read this notice and all other contract documents and has made himself/herself aware of the scope and specifications of the work to be done.

*sd/-*

Deputy Secretary,  
Assam Public Service Commission,  
Jawaharnagar, Khanapara, Ghy-22.