

ASSAM PUBLIC SERVICE COMMISSION

N0.85PSC/Sty-1/2008-2009(Voll-I)

Dated Guwahati, the 18th April/2017.

SHORT QUOTATION

Sealed short quotations are invited affixing court fee stamp of Rs. 8.25 from local Govt. approved firms for supply of the following Miscellaneous & Stationery articles for the financial Year 2017-2018 for the office of the Assam Public Service Commission.

MISCELLANEOUS ARTICLES			
Sl. No.	Description of item	Unit	Price
1.	All Out Machine Cordless	3 Dozen	
2.	All Out Refill	5 Dozen	
3.	Auto Clip File (Best quality)	100 PC	
4.	Ball Point Pen Max writer	50 Pkt.	
5.	Ball Point Pen Refill(Blue),Max writer	20 Pkt	
6.	Bamboo Broom(Big),(Best quality)	2 Dozen	
7.	Bamboo Broom(with handle)(Best quality)	2 Dozen	
8.	Bar Soap(Best quality)	24 Pc.	
9.	Bleaching Powder(50 gram)(Cross/Shakti)	50 Pkt.	
10	C.D.Re-Writable for Computer DVD,(Best quality)	1500Pc	
11	Calculator (12 digit) Casio	36 Pc.	
12	Ceiling Broom (Best quality)	36 Pc.	
13	Cello Tape, 1"(white) (Best quality)	24 Pkt.	
14	Chair Cushion(16"x16"x3")	48 Pc.	
15	Coconut Broom(Big),(Best quality)	2 Dozen	
16	Coconut Broom(with handle)(Best quality)	2 Dozen	
17	Collin, (Best quality)	5 Dozen	
18	Computer Cartridge, HP/Canon/Samsung	100 Pc.	
19	Computer Ribbon, Prodot/Best quality	24 Pc.	
20	Computer Toner(Laser Jet),HP/Canon/Panasonic	6 Pc.	
21	Cup & Saucer, Royal Bengal	24 Set.	
22	Dettol(10ml) (Best quality)	24 Bottle	
23	Door Mat F.F.Quality(18"x33")	24 Pc.	
24	Door Mat F.F.Quality(3"x1&1/2")	24 Pc.	
25	Drain-Plug Cleaning Mixture(150 gm.)(Best quality)	5 Dozen	
26	Drinking Glass coaster Pack of 6, (Best quality)	12 Set.	
27	Drinking Glass(Plain)(Best quality)	200 Pc.	
28	Drinking Glass(VIP) Borosil	12 Set.	
29	Fevicol(20ml) (Best quality)	12 Nos.	
30	Flit Gun (Plastic Cover)Best quality	6 Pc.	
31	Floor cleaner wiper(Best quality)	2 Dozen.	
32	Flower Vase(Brass),(Best quality)	50 Nos.	
33	Four folder file cover (Best quality)	100 Pc.	
34	Full Table Pad Glass,(8mm),Modigear	24 Pc.	
35	Glue stick, Kores	2 Dozen	
36	Grass Broom, Full Jahru(Big),(Best quality)	2 Dozen	
37	Harpic/Senifresh (500 ml), (Best quality)	100 Pc.	
38	Highlighter Pen Castle/Luxur	2 Dozen	
39	Hit(Mosquito spray),225ml.	6 Nos.	
40	Liquid Soap(100 gram),Dettol	60Pc.	
41	Lock & Key, 40mm(5 lever with 2 keys)	4 Dozen	
42	Lock & Key, 50mm(6 lever with 2 keys)	4 Dozen	
43	Lock & Key, 60mm (7lever with 2 keys)	4 Dozen	
44	Marker pen, Cello/Luxur	2 Dozen	
45	Markin cloth(Best quality)	200 Mtrs.	
46	Naphthalene Ball(Best quality)	10 Kg.	
47	Odonil (Best quality)	5 Dozen	
48	One side Transparent Plastic folder(Best quality)	500 Pc.	
49	Pen Drive (4GB/8GB/16GB/32GB)HP/Sony/Kingston/Sandisk	24 Pc.	
50	Pen Stand (2 Pen), (Best quality)	24 Pc.	
51	Pen Stand (4 Pen), (Best quality)	24 Pc.	

52	Pencil Battery (Eveready)	100 Pc.	
53	Plastic Bucket(15 Ltrs capacity),(Best quality)	12 Pc.	
54	Plastic Dust Pad(Big)(Best quality)	22 Pc.	
55	Plastic Dustbin(Big size) with cover(Supreme)	12 Pc.	
56	Plastic File Tray,(Best quality)	12 PC.	
57	Plastic Mug, Milton/Best quality	36 Pc.	
58	Plastic Refill(Blue & Red),Doctor	6 Pkt.	
59	Quarter Plate,(Bone china)	12 Set.	
60	Removable Page Marker(Sticker)(Best quality)	50 Pkt.	
61	Room Freshener Spray(20ml),B.Q./Odonil	10 Dozen	
62	Spoon(VIP), S.S.	12 Set.	
63	Staple Machine (Heavy duty) Kangaro HP-45 plastype.	12 Pc.	
64	Table Brass,(Best quality)	24 Pc.	
65	Table Pad Glass(6mm)Modigear	24 Pc.	
66	Table Pad Glass,2x11/12 Sq ft.,Modigear	24 Pc.	
67	Table Top, Plastic(16"x22")with Brass Fitting(Best quality)	24 Pc.	
68	Tea Pot Flask (1 Ltr)(Milton)	12 Pc.	
69	Tea Set, JCPL/ACPL	12 Set.	
70	Tea Tray(Viola)	12 Pc.	
71	Thermo Flask(1 Ltr)	7 Pc.	
72	Toilet Brass(Plastic)(Best quality)	4 Dozen	
73	Toilet cleaning Acid, 70ml Cross.	60 Bottle	
74	Toilet Soap(100 gram),LUX	120 Pc.	
75	Torch Light Battery (Eveready)	2 Dozen.	
76	Torch Light(2 Cell)	6 Pc.	
77	Towel (Big)30"x60" (Best quality)	200Pc.	
78	Towel (Small) 16"x24" (Best quality)	100Pc.	
79	Wall Clock	12 Pc.	
80	Waste Paper Bucket(Big),Universal/Best quality	24 Pc.	
81	Water Filter Candle, Puro	12 Pc.	
82	Water Filter(Milton/Bajaj)	6 Pc.	
83	Water Jug(Glass), Lasar	1 Dozen	

STATIONERY ARTICLES

Sl. No.	Description of item	Unit	Price
1	A-4 Size Envelope(Laminated)Best quality	2000 Pc.	
2	Alpin (100 Pin)King T-Pin(100 Pin) Globe	200 Box	
3	Azulaid Paper, Best quality.	4 Reams.	
4	Blotting Paper(For signature Pad)Best quality.	12 Sheet	
5	Calling Bell,(Table Bell),Fort Remote control	24 Pc.	
6	Candle Stick(10x6)Best quality	200 Pkt.	
7	Carbon Paper(small)Kores	6 Pkt.	
8	Chitra Nela(500ml)Best quality	6 Bottle	
9	Correcting Fluid(white) Kores/Cello	60 Pc.	
10	Corrugated box (Size 16"L x 10"H x 12"B)	2000 Pc.	
11	D.F.C. Paper(65x40cm), HPC	2 Ream	
12	D.O. Envelope(15"x11")B.Q.	2000 Pc.	
13	D.O. Envelope(28"x12")B.Q.	2000 Pc.	
14	Damper with klcap/ball	24 Pc.	
15	Desk knife Best quality	6 Pc.	
16	Dosuti bag(43x28x14 with rope and ring fitting(Black)	500 Pc.	
17	Duplicating Paper(F.S)Best quality.	500 Ream	
18	Envelope(28x12cm),Plain Best quality	2000 Pc.	
19	FAX Thermal Paper Roll(30 mtr)Best quality	6 Pc.	
20	File Board(14"x9) Best quality	2000 Pc.	
21	File cover	2000 Pc.	
22	File Size Envelope (inner cloth)Plain Best quality	2000 Pc.	
23	File Size Envelope, Best quality	2000 Pc.	
24	Gamocha (Big/Small)	3 Dozen.	
25	Garbage Beg (Big size)	200 Pkt.	
26	Gems Clip(Plastic)Best quality	24 Pkt.	
27	Guard File(200 pages)Best quality	24 Pkt.	

28	Gum Liquid(700ml)Kores	200 Bottle	
29	Hard Board card for OMR cover(Size 11, 1/2"x8 1/2")	1000 Pc.	
30	Officer's Dot Pen(Blue), Doctor	24 Pc.	
31	Officer's Dot Pen(Red), Doctor	24 Pc.	
32	Packing Paper(56x73.5cm), Best quality.	2 Ream	
33	Paka Binding Register No.12(300 pages)Chirag	100 Pc.	
34	Paka Binding Register No.16(40 pages),chirag	100 Pc.	
35	Paka Binding Register No.8(200 pages)Chirag	100 Pc.	
36	Paper Weight (Glass decorated)	60 Pc.	
37	Phenyle (5ltr.Tin) Cross/Shakti	10 Gallon	
38	Photostat Paper, A4 JK/Power/Century	500 Ream	
39	Photostat Paper, F.S JK/Power/Century	500 Ream	
40	Pin Cushion(Magnetic)	24 Pc.	
41	Plastic Rubber Band	12 Pkt.	
42	Plastic Scale(12"), Kores.	2 Dozen	
43	Plastic white polythene beg (Big size/Small size)	2000 Pc.	
44	Poker(plastic handle)Best quality.	60 Pc.	
45	Punching Flat File(Medium size) Taskar/Best quality.	12 Pc.	
46	Punching Machine(one hole)Kangaroo	6 Pc.	
47	Punching Machine(two hole)Kangaroo	6 Pc.	
48	Scissor(6"x3 1/2") Stainless steel	6 Pc.	
49	Sealing Wax, Best quality.	500 Pkt.	
50	Service Envelope(28x12cm) Best quality.	2000 Pc.	
51	Signature pad(10 Pages) Best quality	60 Pc.	
52	Sketch pen	24 Pkt.	
53	Stamp Pad Ink Kores/Gripex/Gil	48 Bottle	
54	Stamp Pad Kores/Select	24 Pc.	
55	Staple Machine 24/6, Kangaroo	24 Pc.	
56	Staple Machine No.10, Kangaroo	24 Pc.	
57	Staple Pin No.10, Kangaroo/Kores	200 Pkt.	
58	Staple Pin No.24/6, Kangaroo/Kores	200 Pkt.	
59	Steno Book (200 Pages)Classic/Best quality.	24 Pc.	
60	Steno Hand Pencil Best quality/Apsara	10 Pkt.	
61	Sutli(Ball)Best quality	100 Ball	
62	Sutli(Loose) Best quality	50 Kg.	
63	Tag Cotton(10") Best quality.	200 Bundle	
64	Telcom powder	24 Pc.	
65	Thread Ball(Best Quality)	24 Pc.	
66	Tissue paper	50 Pkt.	
67	Trunk Big Size (3,5'x1.5'x18")	25 Nos.	
68	Type paper, JK/HPC	50 Reams	
69	Wall Pin Globe	6 Pkt.	
70	Water Delivery Pin (Plastic Best quality)	2 Roll	
71	White Ribbon 2"	60 Roll	
72	White Tape, Best quality.	24 Pc.	
73	Wooden piece of wood(Size 6"x2"x1/2") having 2(two) hole for swing dosuti beg.	300 Pc.	
74	Wooden Roller(18"),Best quality	48 Pc.	

The quotation will be received by the undersigned up to 3.00 P.M. to 25-04-2017 and will be opened on the same day.

The Purchase/Tender committee reserves the right to accept or reject any/all the quotations without assigning any reason thereof.

Prices of the items should specifically be quoted stating inclusive/exclusive of VAT.

The rates quoted in should not be more than SAD/ASIDC approved rates.

Sd/-
Secretary,
Assam Public Service Commission
Jawaharnagar, Khanpara, Guwahati-22